

# PROFESSIONAL DEVELOPMENT COMMITTEE MEETING

Wednesday, September 11<sup>th</sup>, 2024

VINTA, Port Hardy, 4:30 pm

- Minutes -

Shawn Gough	VINTA
Sarah Soltau	FRES
Melanie Demoe	PHSS
Eliza Haugrud	PHSS
Barb Cave	EVES
Tammy Bono	SES
Maya Wold	NISS
Sara Wood	NISS

1. Call to Order. Sarah Soltau 4:50 pm
2. Review/adoption of agenda dated September 11<sup>th</sup>, 2024

Add h) Mugs

**Moved – Demoe/Haugrud**

That the agenda dated September 11<sup>th</sup>, 2024 be adopted as amended.

**Carried**

3. Review/adoption of minutes dated June 5<sup>th</sup>, 2024

**Moved – Haugrud/Cave**

That the minutes dated June 5<sup>th</sup>, 2024 be adopted as presented.

**Carried**

4. Business:

a) October PSA PD day

October 25<sup>th</sup>, PSA has a website PSADay.ca has a list of available options.

Get your paperwork in as soon as possible as this needs to be approved and will depend on TTOC's availability.

b) Claiming Process

The process has not changed for Pro-D. Scan to Janelle at the board office, Christina will approve or deny (check with the LP or Sarah what to do if you are denied, let them know) Board office sends it back to your school admin

and they should keep a copy and send a copy back to you. You then submit that copy to VINTA with any receipts you have, for registration, ferry, hotel. Pro-D forms must be filled out on Pro-D days so that you are covered by insurance and so that your admin knows where you are. Would like to see better communication, consistency amongst the different school locals, there should be a policy that everyone follows. There should be trust that the teachers will be attending the meeting virtually and not have to be in the school.

c) New forms

Last year we had everything crammed on one form and it was hard to see what people were filling out so now we have 3 different forms with pictures in the corner to help those see that they are different. A Collaboration form, a mentorship form and the regular pro-d form for everything else.

d) November District Day

Daniel Ansari – 2 online sessions, \$2000, Effective instruction and how to transfer it into the classroom. Nidhi Sachdeva Effective strategies 2 online workshops she is asking 2500 per session – Sarah will see if she will come down in price for 2 sessions for that cost. Shelby Pollitt Curriculum coordinator, literacy recourse teacher, \$2000 + \$300 if she does the Keynote on purposeful reading. SLP Provincial out reach program – provides resources for rural schools – Jen is the contract – Oral language Kim Oashe expanding oral language, how to retell a story with beads, 2 sessions. SetBC Session, Check with Darcy House – Thinking classrooms, math workshop. Miriam Jackel – Brain gymnastics, Pressed – intervention, works effectively. Thoughts on moving the day to Sunset for better sound in the gym so that it can be heard better. Lana for food? Setting up an outdoor education program, behaviour type management for an outdoor class- Elenor Ropen – Huge focus on safe out door classroom. Barb Cave to contact the Cumberland district for ideas on who to get that information from.

e) Joint Pro-D meeting

October 28<sup>th</sup>, Shawn will be busy but Courtenay will fill in for him, Melanie will be attending as well. Would like to have clarity on the Virtual pro-d policies.

f) Collaboration Grants

There are 10 - \$1000 grants available. Fill out the form with some information on what you will be doing and with who and where. The money can be used for food, supplies and travel costs. Math, LATA, PSA also had extra grants available to be looked into.

g) Evidence-based literacy assessment tools

\$5000 was allocated for evidence-based literacy assessment tools

h) Mugs

The office has 4 mugs remaining and we should restock those. 20 mugs would cost 191.84+tax, 50 mugs would cost 479.60+tax from Vista Prints. They are used as thankyou's to the presenters, they were also used as gifts for draws and other VINTA activities.

**Motion – Demoe/Cave**

To purchase 25 mugs for gifts to the pro-d presenters.

**Tabled**

Would like to look into Amy Landon for a more local approach to purchasing mugs.

Pens are \$790 for 250 – \$3.16 each. Shawn will look into pens for the Pro-D committee, they are only looking to get 50. They would like to split the cost with the ADMIN account on both pens and mugs, as they do not require as many.

5. Correspondence:

6. Reports:

a) Financial:

i) Current Financial Report vs Budget.....**5-7**

**Moved - Demoe/Haugrud**

That the current financial report be accepted as presented.

**Carried**

7. Other Business:

8. Adjournment 5:38 PM