

# HEALTH, SAFETY AND WELLNESS COMMITTEE MEETING

Wednesday, October 9<sup>th</sup>, 2024

Sunset, Port McNeill – 4:30 pm

## -Minutes-

Attendance:

Kevin McGhee	PHSS
Keon Birney	PHSS
Shawn Gough	VINTA
Ricki-Lyn McCrae	NISS
Myra Connaty	FRES

1. Call to Order. Kevin McGhee, Chair: 4:37 PM
2. Review/adoption of agenda dated October 9<sup>th</sup>, 2024.  
**Motion: Birney/McCrae**  
That the agenda of October 9th be adopted as circulated.  
**Carried**
3. Review/adoption of the minutes dated June 12<sup>th</sup>, 2024.  
**Motion: McCrae/Birney**  
That the minutes of June 12<sup>th</sup> be adopted as circulated.  
**Carried**
4. Business:
  - a) Zones  
Recommend that members do Radon testing personally and at their schools, going to talk to Darby about getting that done at the next district meeting. Air quality testing needs to happen more frequently with aging equipment. Incident tracking program to streamline the process. District HSW meets three times a year would like to bargain for that to be increased. If there is an accident or incident the member needs time to complete the 6a form and should be covered by another staff/admin.
  - b) Walk-Throughs  
Beginning of the year is the time to complete the first walk-through. PHSS and FRES have completed theirs. NISS has not completed theirs due to several excuses. They have been reminded many times verbally and in emails that one is required. The letter of concerns that was given to the district to politely remind them that they are not compliance with WorkSafe and this could lead to many fines, has not yet seemed to have worked.

The fines the district would receive would further bankrupt the district.

- c) Committees  
Checking in to see how the committees are going. Informing you that you can have a meeting without admin present. Just record the minutes and get them to the TACAN site, Jennifer Cattermole. Bringing forward issues is to be proactive not reactive.
  
  - d) New First aid Regulations  
The new first aid regulations have been in the works for some time now, they take place in November. The changes are based on what levels of first aid are required. We are a low hazard rating, because we have a hospital relatively close to most sites, except the islands and Port Alice, SVES. All CUPE members have their first aid so we are very well covered in that area in our schools. No longer level 1, 2, 3, they are now Basic, intermediate and advanced. Intermediate is now a 2-day course instead of 5 they may have removed the transportation portion as that is a course on its own now. First aid drill is a new one for schools to practice, to check the first aid procedures. Everyone to have CPR was a misunderstanding and is not for all staff. CPR is for all the high school students to learn in the next 2 years. Could become a graduate requirement? Who is able to train, what is the cost, when will it take place, and where? An employable skill. WorkSafeBC is still more geared towards industry safety. There is a survey you can do and it tells you what your hazard rating is for your work place.  
SURT – need to discuss at next meeting and choose a date and theme, it will take place next year.
5. School Reports:  
**Motion: McGhee/McCrae**  
That the HSW committee move into committee.  
**Carried**
- Motion: McGhee**  
That the HSW committee rise from committee.  
**Carried**  
The committee discussed school reports.
6. Any Other Business: BCTF needs to get over themselves and release the violence in the workplace videos. Their excuse was it didn't go over well in test runs. Needs to come out to get the message across to parents what is going on in classrooms. This was expressed at the Zones meeting and hopefully the message was received.
7. Adjournment 5:52 PM