

PROFESSIONAL DEVELOPMENT COMMITTEE MEETING

Wednesday, November 6th, 2024

VINTA, Port Hardy, 4:30 pm

- Minutes -

Shawn Gough	VINTA
Sarah Soltau	FRES
Eliza Haugrud	PHSS
Melanie Demoe	PHSS
Maya Wold	NISS
Evania Nolan	SVES
Tammy Bono	SES

1. Call to Order. Sarah Soltau 4:40 pm
2. Review/adoption of agenda dated November 6th, 2024
add g) collaborative grants, h) assessment grant, i) zoom meeting

Motion – Nolan / Bono

That the agenda dated November 6th, 2024 be adopted as amended.

Carried

3. Review/adoption of minutes dated October 2nd, 2024

Motion – Wold / Cave

That the minutes dated October 2nd, 2024 be adopted as presented.

Carried

4. Business:

a) Forms- PD Process

District Directed reminder that it's over \$800. Reminder that forms go to admin for TTOC hiring, then to Janelle, send a copy to VINTA too. Fill them in accurately on the estimate side, fill in actual when you get back with receipts to VINTA. Forms need to be done 5 days prior, Prof materials up to 25%.

Mentoring and Collab forms are new, need to be approved by Christina. You cannot split mileage cost if traveling together.

b) November 29 Pro-D Day

Room assignments

get together week before (Maya) by zoom

draft of booklet

CPR – one full day session required to register through the link, 2 presenters on zoom, no clear answer on doing from home. Everyone will need to be in the building. Register on time or no lunch. Ricki is good to go, #'s to Maya as soon as possible, need to quote per person, google doc for registration and by email, Shawn to send emails to Sarah, close on 19th, Aimee getting mugs done this weekend, Eliza doing hot chocolate, Shawn to check on cards, \$25 for lunch, G&N and Wagulus said they are coming, K school and T school will get booklet, outside folks are welcome, Miriam is on LOP as TTOC still needs to be paid as a presenter \$330 + mileage, she will send invoice, SETBC might be doing something as well, suggestion box at PD day.

- c) Joint PD Update
Set dates to meet, Irene wanted to meet post PD day to recap, let Sarah know if you have feedback, no CUPE representation, also no voting rights, we focus only on VINTA, CUPE gets \$ for ProD, January Inservice day will be Ed focus, Leu Pierre a possibility, Going to FNEESC meeting to discuss future goals, Numeracy is low, Literacy is good.
- d) Raising the PD personal amount
Need to raise the rate but not doing a carry over, one TTOC day and \$900?
Open to feedback.
- e) School based day in February
Reminder that schools have money, need to start preparing for Feb, Tammy suggests more \$ to bring in speaker.
- f) Theme for May Day
Numeracy? AI tools for teachers? Bridging the Gap.
- g) Collaborative Grants
2 collab grants 8 more possible
- h) Assessment Grant
\$5000 for evidence-based assessment practices grant available requests to the PD committee.
- i) Zoom Meeting
Zoom for December and January

5. Correspondence:

6. Reports:

a) Financial:

i) Current Financial Report vs Budget.....**5-7**

Motion – Demoe / Nolan

To roll the current GIC into a Community Cashable account.

Carried

Motion – Bono / Nolan

That the current financial report be accepted as presented.

Carried

7. Other Business:
8. Adjournment 5:45 PM